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RECORD of

Practical Instruction
and Experience for the
Certificate of the Nursing of

SICK CHILDREN

1964 SYLLABUS

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The GENERAL NURSING COUNCIL for ENGLAND and WALES P.O. BOX No. IBA · 23 PORTLAND PLACE · LONDON · W.1.



# General Nursing Council for England and Wales

## Record of Practical Instruction and Experience for the Certificate of the Nursing of Sick Children

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Index Number	Date of entry to training	Name of Student Nurse
**************************************		

#### Section 1 (pages 1-5)

The items listed in this section are considered to be basic nursing practice which may be learnt in any type of ward. Only one signature by a Sister, Charge Nurse or Clinical Instructor is required to indicate proficiency in each procedure; this should also be signed by the student nurse.

#### Section 2 (pages 6-24)

This section provides space for the recording of all procedures learnt or observed by the student nurse in the medical, surgical and special wards and in the departments of the Training School. They should be completed and signed by the Sister, Charge Nurse or Clinical Instructor. Two separate columns are provided so that if a treatment has been observed only, a / may be entered and signed by the Sister, Charge Nurse or Clinical Instructor and should the student subsequently become proficient this may be indicated with an X followed by the signature of the Sister, Charge Nurse or Clinical Instructor.

The procedures listed are those which are most likely to be carried out by every student nurse; other procedures should be entered by the Sister, Charge Nurse or Clinical Instructor in the space provided at the bottoms of each page. The chart should be signed in whichever section the particular procedure appears regardless of the type of ward.

#### Section 3 (page 27)

In this section a summary of the total periods of clinical experience gained by the student nurse must be completed and signed by the Head of the Nurse Training School before the student nurse presents herself/himself for the Final Examination.

#### SECTION 1

The items listed in this section are considered to be basic nursing practice which may Clinical Instructor is required to indicate proficiency in each procedure; this should also

Ħ	Basic Nursing Practice	ing Prac	tice						
Admission of patient to hospital	:	:	:	:	:	:	:	:	
Care of clothing and personal belongings	gings	:	:	:	:	:	:	:	
Washing and bathing in bed	:	:	:	:	:	:	:	:	
in bathroom	:	:	:	:	:	:	:		
Care of mouth and teeth	:	:	:	:	:	:	:		
Care of hair	:	:	:	:	:	:	:	:	
Care of hands and feet	:	:	:	:	:	:	:	:	
Freatment of infestation of hair	:	:	:	:	:	;	:	:	
skin	:	:	:	:	:	:	:	:	
clothing		:	:	:	:	:	•	:	
Care of pressure areas	:	:	:	:	:	•	:	:	
Jse of devices for relieving pressure		:	:	:	•	•	:	:	
Care of the incontinent patient	:	:	:	:	•	•	:		
Care of the ambulant patient	:	:	:	:	•	•	:	:	
Discharge of patient from hospital	:	:	:	:	:	•	:		
General bed making	:	:	:	:	:	•	:		
Jse of special types of beds and mattresses	ttresses		:	:	•	•	•		
and the second s				***************************************					
								1 1	
are and use of appliances for warming the bed	ing the	bed	2	*	*		•	:	

be learnt in any type of ward. Only one signature by a Sister, Charge Nurse or be signed by the student nurse.

1					***************************************	***************************************			 			Signature in full of Sister, Charge Nurse or Clinical Instructor
												Signature of student nurse
												Classroom Instruction

#### **Basic Nursing Practice**

***************************************	by rectal route	Administration of fluids by mouth	tube feeding	feeding helpless patients	serving meals	Feeding patient: preparing meals					Attending to the patient's sanitary needs: giving and removing bed-pans	lateral	sem	, prone	recu	Positions used in nursing: upright	fr	fr	Lifting and moving patients in bed
	tal ro	uth		ss pa		als					tary 1	ral	semi-prone	e	recumbent	ght	om b	om b	bed
	oute	:	:	tient	:	:					needs	:	ne	:	멸	:	ed to	ed to	:
	:	•	:	:	:	:	assisti	assisti	assisti	giving	: giving	:	:	:	:	:	from bed to chair	from bed to trolley	:
	:	:	:	:	:	:	ng pati	ng pati	ng pati	and re	and re	:	:	:	:	:	:	:	:
	:	:	:	:	:	:	assisting patient using W.C.	assisting patient using sani-chair	assisting patient using commode	giving and removing urinals	moving	:	:	:	:	:	:	:	:
	:	:	:	:	:	:	ng W.C	ng sani	ng com	g urinai	g bed-p	:	:	:	:	:	:	:	:
	:	:	:	:	:	:	; 1	-chair	mode	<b>S</b>	ans	:	:	:	:	:	:	:	:
	:	:	•	:	į	٤	•	•	٠	•	:	1	:	ŧ	•	į	•	3	÷
	!:	2	:	:		:	•	Ĭ	:	ì	g.	:	•	•	٥	*	<b>(2</b>	:	
-										1		-							

Nurse or Chaical Instructor		
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Basic Nursing Practice		Signature in full of Sister, Charge Nurse or Clinical Instructor	Signature of student nurse	Classroom Instruction
Preparation of patient and equipment for administration by intravenous route of:-	Ĩ			
(a) blood	:			
(b) other fluids	:			***************************************
Care of patient during administration by intravenous route of-				
(a) blood	:		***************************************	***************************************
(b) other fluids	:		***************************************	
Making observations and keeping records of temperature	: Enti	and the second s	HAVE THE PROPERTY OF THE PROPE	
pulse	:			
respiration	: ::::::::::::::::::::::::::::::::::::		***************************************	***************************************
blood pressure	:		processing the second contract of the second	***************************************
fluid intake and output			***************************************	***************************************
Reports on patient's condition:	-			
giving and receiving reports: oral				
written		alkantale promine in annual international international international particles of the second		
Observations and collection of specimens of faeces	3	***************************************	***************************************	
urine	•			***************************************
sputum	:	-	***************************************	***************************************
vomit	**		•	***************************************
discharges				
			***************************************	
			de la companya de la	
3				ı

#### Administration of enemas Catheterisation ... Administration of drugs by mouth ... Care and custody of drugs: methods of ordering ... Urine testing: specific gravity Chemical tests for albumen volume reaction : sugar .. acetone by intramuscular injection preparation for intravenous injection by hypodermic injection .. checking recording storing .. : Basic Nursing Practice : Signature in full of Sister, Charge Nurse or Clinical Instructor Signature of student nurse

Classroom Instruction

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Ваз	sic Nur	Basic Nursing Practice	ıctice						Signature in full of Sister, Charge Nurse or Clinical Instructor	Signature of student nurse	Classroom Instruction
Rectal washout	1		Ĭ	e.	2	3	100			**************************************	- Andrewson - Andr
Preparation for rectal examination	Ġ	3	# #		3	ë:	3	S.			
Passing flatus tube	÷	200	9	ě	*	*	Ģ	*			
Administration of rectal suppositories	ß	÷			*	*	*	:			
Administration of oxygen	ž)	2	***	*	Į.	63 63	ŧ,	ŝ	***************************************		
Aseptic technique:											
preparation of sterile equipment	Ť	•	:		;	:	÷	:	Processing the second s		
handling of sterile equipment	Ġ	)÷	1	1	÷	3		ं	***************************************		
Prevention of cross-infection:											
isolation nursing technique	÷	•	:	:	÷	:	:	:	-		
use of gloves	٠	9	\$	ŝ	ŝ	İ	ŝ	ï			
use of gowns	:	ŧ	•10 •10	1	•	*** ***	•	£			
use of masks	:	*	•	ř	•	:	•	:	***************************************		
disposal of infected materials	:		1	1	1		1	:	·		
disinfection of beds	:	÷	3	3	3	3	•	1			
mattresses	÷	ě	•	1	•	:	•	•			
linen	:	ŧ	*	¥	*! *!	1	÷	į			
clothing	:	**	ģ.		*2	i	•		***************************************		
equipment	:	٠	]( <b>*</b> 5 ( <b>*</b> 5)	:	•	:	•	:	***************************************		
Care of the unconscious patient .	•	3	;	:	Ī		:	:	·		
Last offices	:	į	3	į	:	į	:	:			

#### SECTION 2

This section provides space for the recording of all procedures learnt or observed by the student nurse in the medical, surgical and special wards and in the departments of the Training School. They should be completed and signed by the Sister, Charge Nurse or Clinical Instructor at the end of each period of experience.

Two separate columns are provided so that when a treatment has been observed only, a / may be entered and signed by the Sister, Charge Nurse or Clinical Instructor and if the student subsequently becomes proficient this may be indicated with an X followed by the signature of the Sister, Charge Nurse or Clinical Instructor.

The procedures listed are those which are most likely to be carried out by every student nurse; other procedures should be entered by the Sister, Charge Nurse or Clinical Instructor in the space provided at the bottom of each page.

The chart should be signed in whichever section the particular procedure appears regardless of the type of ward.

### MEDICAL NURSING EXPERIENCE

lease specify)  lease specify)  lease specify)  lease specify  lease specify  less lease specify	bex beat	Signature in full of Sister, Charge Nurse or Clinical Instructor
	ite :	
Jease specify)	Preparation of the equipment for, and the care of the patient before and after—aspiration of chest	
slease specify)	lumbar puncture	
ocedures (please specify)	bone marrow puncture	
	acupuncture	***************************************
	***************************************	

## MEDICAL NURSING EXPERIENCE (continued)

### SURGICAL NURSING EXPERIENCE

Items	Signature in full of Sister, Charge Nurse or Clinical Instructor	Initials of student nurse	Signature in full of Sister, Charge In Nurse or Clinical Instructor stud	Initials of student nurse	Classroom Instruction
Preparation of patients for operation					
Post-operative care of patients	distribution and transfer to the state of th				
Conduct of ward dressings	designation of the second seco				
Care associated with methods of drainage					
Removal of stitches		-			
clips					***************************************
Gastric aspiration			***************************************		
Bladder drainage					
Bladder irrigation					
Care of colostomy					
Care of ileostomy					
Preparation of equipment for, and care of	principal describe de la company de la compa				-
patient before and after, sigmoidoscopy					
other procedures (please specify):					
	The contract of the contract o				7
	***************************************				
Any other procedures (please specify):					
Manufacture commencement of the resistance of the control of the c	and the state of t			<u> </u>	
00					<b>×</b> 0

## GYNAECOLOGICAL NURSING EXPERIENCE

tems	Signature in full of Sister, Charge Nurse or Clinical Instructor	Initials of student nurse	Signature in full of Sister, Charge Nurse or Clinical Instructor	Initials of student nurse	Classroom Instruction
Dressing of perineal wounds		***************************************			
	***************************************	***************************************			
Insertion of pessaries		***************************************			
	The state of the s				
Vaginal irrigation					
Preparation for vaginal examination					***************************************
***************************************	and the second s				***************************************
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			The second secon		The state of the s
- Harrison and the state of the					
					***************************************
		-	manuscript of the second secon		
10		***************************************			10
10					

### PAEDIATRIC NURSING EXPERIENCE

			various conditions (please specify):	Care of infants and children suffering from	Feeding toddlers	Feeding infants	Care of older children  Preparation of infants feeds	Care of toddlers	Items Care of infants
			 The second secon						Signature in full of Sister, Charge Nurse or Clinical Instructor
	***************************************			***************************************		***************************************	***************************************	***************************************	Initials of student nurse
			The second secon						Signature in full of Sister, Charge Nurse or Clinical Instructor
	***************************************	 					4		Initials of classro
11									Classroom Instruction

### OPERATING THEATRE EXPERIENCE

Management of theatre table  Positions used in operations  General preparation of anaesthetic apparatus  Care of anaesthetised patient	Preparation of theatre  Preparation and sterilisation of instruments  Preparation and sterilisation of equipment (please specify):	Nurse of Camical Anstructor
sthetic apparatus	•	
	Positions used in operations	
	:	

## OUT-PATIENTS AND/OR CASUALTY DEPARTMENT

;				***************************************		***************************************	***************************************		 ***************************************		specif.	Treatment of emergency admissions (please	Management of emergency admissions	***************************************	***************************************	***************************************			Preparation of patients and equipment for the following examinations:—	***************************************	Reception of out-patients
	***************************************	***************************************		***************************************			***************************************	***************************************	***************************************	***************************************		***************************************		***************************************			***************************************				Signature in full of Sister, Charge Nurse or Clinical Instructor
								•		***************************************	-	***************************************	***************************************				***************************************	***************************************			Initials of student nurse
	***************************************				***************************************						.*!						***************************************				Signature in full of Sister, Charge Nurse or Clinical Instructor
											2)										Initials of student nurse
13			- 1								2000		***************************************								Classroom Instruction

### PSYCHIATRIC NURSING EXPERIENCE

Nurses' notes on patients			******
		***************************************	
Introduction to patients showing behaviour disorders			
			***************************************
	A ON A CONTRACT AND A CONTRACT AND AND AND A CONTRACT AND A CONTRA		
	- Anna Carlotte		
Nursing care in relation to—			
electro convulsive therapy			
drugs used in psychiatric nursing	***************************************		
	***************************************		
Participation in patients'—			
occupation	***************************************		
recreation			
social activities			
educational activities	THE PROPERTY OF THE PROPERTY O		
	***************************************		
***************************************			

### OBSTETRIC NURSING EXPERIENCE

Care of new born infants				мынандардардардардардардардардардардардардард		

15

### GERIATRIC NURSING EXPERIENCE

16						***************************************	***************************************		***************************************	Care of patients wearing special appliances (please specify):		Rehabilitation of patients	Provision of occupation for patients	Items
					***************************************							attivation attivation and the state of the s		Signature in full of Sister, Charge Nurse or Clinical Instructor
111111111111111111111111111111111111111	**************************************				-					110 00000				Initials of student nurse
The state of the s							 **************************************					The state of the s		Signature in full of Sister, Charge Nurse or Clinical Instructor
2														Initials of student nurse
16														Classroom Instruction

### ORTHOPAEDIC NURSING EXPERIENCE

Items Signature in full of Sister, Charge Nurse or Clinical Instructor	Initials of student nurse	Signature in full of Sister, Charge Nurse or Clinical Instructor	Initials of student nurse	Classroom Instruction
Preparation of patient and equipment for application of—	-, <del></del>			
Skin traction				
Plaster of Paris				
Care of the patient after the application of—				
Skin traction	***************************************			
Skeletal traction	***************************************			
Plaster of Paris				
Rehabilitation				
Use of appliances and apparatus (please specify):				
THE PROPERTY OF THE PROPERTY O				
				17
17				

## INFECTIOUS DISEASES NURSING EXPERIENCE

Items	*	Care of adults suffering from infectious diseases (please specify):				Care of infants and children suffering from various conditions (please specify):		***************************************	***************************************	***************************************			18
Signature in full of Sister, Charge Nurse or Clinical Instructor	 	**************************************	***************************************						***************************************		***************************************	and the second s	
Initials of student nurse				***************************************									
Signature in full of Sister, Charge Nurse or Clinical Instructor													
Initials of student nurse		c											
Classro													18

## EAR, NOSE AND THROAT CONDITIONS

### OPHTHALMIC NURSING EXPERIENCE

20			***************************************	***************************************	***************************************	***************************************	***************************************	 	 Market Market	***************************************	Care of the patient with both eyes covered	Eversion of eyelid	Application of ointment	Instillation, of drops	Irrigation	Bathing	Preparation of patient and equipment for examination of eye(s)—	Items
																And the second s		Signature in full of Sister, Charge Nurse or Clinical Instructor
				***************************************														Initials of student nurse
		***************************************																Signature in full of Sister, Charge Nurse or Clinical Instructor
															***************************************			Initials of student nurse
20								-										Classroom Instruction

## GENITO URINARY NURSING EXPERIENCE

Items Irrigation of bladder, including preparation of patient and apparatus	Care of bladder drainage	tion (please specify):	***************************************			***************************************			21
Sig									
Signature in full of Sister, Charge Nurse or Clinical Instructor		***************************************						 	
Initials of student nurse									
Signature in full of Sister, Charge Nurse or Clinical Instructor		The same of the sa			 		 		
Initials of student nurse									
Classroom Instructio		The second secon		***************************************	-				1

## NEUROLOGICAL AND NEUROSURGICAL NURSING EXPERIENCE

EXI EXILETION	Preparation and after-care of equipment for, and care of patient before and after:	neurological examinations	lumbar puncture	cisternal puncture	any other procedure	Care of the unconscious patient	Care of the paralysed patient	Preparation of patient for, and care after X-ray examination (please specify):					
ş	ctor student nurse							***************************************	 	 		 	
Signature in full of Sister, Charge						de la company de	£ Marie de la constitución de la		 		 designation of the second seco		
Initials of   Classroom Instruction	Student marse					***************************************					 		
struction								-					22

### THORACIC NURSING EXPERIENCE

Special post-operative care and rehabilitation (please specify):  Care of special apparatus (please specify):	Special preparation of patients for operation (please specify):	Nurse or Clinical Instructor	student nur se	Nurse or Clinical Instructor
	Special post-operative care and rehabilitation (please specify):	4 1		
	Care of special apparatus (please specify):		-	
		***************************************	-	

## DERMATOLOGICAL NURSING EXPERIENCE

The state of the s		ADDITION OF THE PROPERTY OF TH		The state of the s							The state of the s	The second secon	Medicated baths (please specify):	politices	CVVVIII	Otions	Application of ointments	Use of special lifeth and crowning	Items Signature in full of Sister, Charge Initials of Nurse or Clinical Instructor student nurse Nurse or Clinical Instructor Signature in full of Sister, Charge Initials of Nurse or Clinical Instructor student nurse	E PARTITAL P
										 			1		1				 Initials of student nurse Classroom Instruction	

#### PLASTIC SURGICAL EXPERIENCE

25			***************************************						HOH	ost-operative care and rehabili		 Conduct of special dressings (please specify):	Freparation of patients for operation	
														Signature in full of Sister, Charge Nurse or Clinical Instructor
***************************************					-									Initials of student nurse
***************************************	***************************************													Signature in full of Sister, Charge Nurse or Clinical Instructor
														Initials of student nurse
25														Classroom Instruction

#### RADIOTHERAPY WARDS

26		***************************************	 	***************************************	***************************************	and the state of t	***************************************		 	-	-		 	 ***************************************	Disposal of radioactive material	Nursing care of patients after radiotherapy	Items Precautions required in dealing with radio- active material
	<u>L</u>		-							-		ļ					
	***************************************							***************************************			***************************************	***************************************			***************************************	***************************************	Signature in full of Sister, Charge Nurse or Clinical Instructor
10 to																	Initials of student nurse
Constitution of the second of																	•
																	Signature in full of Sister, Charge Nurse or Clinical Instructor
																	Initials of student nurse
26																	Classroom Instruction

#### SECTION 3

In this section a summary of the total periods of clinical experience gained by the student nurse must be completed and signed by the Head of the Nurse Training School before the student nurse presents herself/himself for the Final Examination; block terms and holiday periods are not to be included.

#### Period in weeks

Children Infants/Children
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Date.

Head of Nurse Training School...